



# NOTTINGHAM GIRLS' ACADEMY



Prospectus  
2019/20



This prospectus offers information to parents of prospective Year 7 pupils. Key documents and policies for the Nottingham Girls' Academy are available on our website at [www.nottinghamgirlsacademy.org](http://www.nottinghamgirlsacademy.org)

## Mission

We believe in creating a community empowered with the qualities, skills and qualifications to enter the next phase of life with confidence and ambition.

## Values

We strive to fulfil everyone's learning potential.

We value high standards, hard work and a ceaseless desire to improve.

We provide a safe, kind, nurturing and inclusive environment.

We enjoy the journey together.

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# Information about the sponsor

The Sponsor of the Nottingham Girls' Academy is the Greenwood Academies Trust (GAT). Information about the Trust can be found on-line at [www.greenwoodacademies.org](http://www.greenwoodacademies.org) and the Chief Executive and Chairman can be contacted on [admin@greenwoodacademies.org](mailto:admin@greenwoodacademies.org)

The Greenwood Academies Trust is a not-for-profit educational organisation. It specialises in working with schools in challenging circumstances and has a track record of delivering significant improvement in these schools. The Trust offers high levels of educational expertise and we seek to deliver long lasting and productive relationships with the communities we serve.

The Greenwood Academies Trust is the sponsor of 34 Academies at present, located across seven Local Authorities. They represent a wide range of educational phases for pupils aged from 3 to 18 years and educate over 16,000 pupils.



GREENWOOD  
ACADEMIES TRUST



Wayne Norrie  
*Chief Executive*

# A message from the Principal . . .

I am delighted to introduce you to the Nottingham Girls' Academy through this prospectus.

At the Nottingham Girls' Academy, we strive to fulfil everyone's learning potential within a kind, nurturing and inclusive environment. We value high standards, hard work and a ceaseless desire to improve. But, most importantly, we enjoy the journey together.

*"The school's values run through its work like the proverbial letters through a stick of seaside rock... the staff turn the values into action. The result is a close relationship between the pupils and the staff." – Ofsted, November 2016*

Our calm and welcoming environment allows girls to make excellent progress and achieve academically, whilst developing their character through an extensive extra-curricular programme and superb pastoral support. We celebrate our diversity and are proud of who we are.

*"The school is a cohesive and inclusive community, characterised by harmonious relationships among the very diverse range of groups of pupils represented." – Ofsted, November 2016*

Research shows that a single sex environment empowers girls to realise their potential.

We foster a caring, supportive and happy environment which encourages our girls to flourish. In terms of behaviour, uniform and Academy standards we are very traditional and have high expectations. We expect pupils to wear the full Academy uniform correctly, attend well, behave respectfully to others and to work hard.

We also believe that education is more than just academic success and aim to develop the whole person. Our curriculum nurtures the development of qualities and skills alongside the acquisition of knowledge. It is broad and balanced, develops 'cultural capital' with enrichment activities and is complimented by a wide range of extra-curricular activities and events, which we encourage all girls to take part in.

I regard being the Principal of the Nottingham Girls' Academy as a personal and professional privilege and, along with my staff, I am committed to ensuring the future for our students is bright and full of promise.

I hope you find this prospectus interesting and informative. If you would like any further information please do not hesitate to contact us.

I look forward to welcoming you to Nottingham Girls' Academy.

Yours faithfully

**Mr D Tungate**  
Principal

# The Academy Curriculum

## Curriculum Intent

The Nottingham Girls' Academy Curriculum provides pupils with an introduction to the essential knowledge, qualities and skills that they need to be educated citizens. It introduces pupils to the best that has been thought and said, helps them to develop their skill and confidence, promotes creativity and encourages pupils to apply their learning independently.

Our curriculum is guided by our Mission and underpins our Values.

## Skills

Developing skills helps translate knowledge and understanding into higher order cognitive functions such as application, analysis, synthesis and evaluation. Furthermore, it provides pupils with an opportunity and reason to develop the qualities we value and, in doing so, can improve self-confidence and self-esteem.

Broad skills are valued by employers and ensuring our pupils develop these skills within the context of the curriculum and through extra-curricular opportunities is essential for employability.



Numeracy & Literacy



Communication



Problem Solving



Metacognition



Leadership



Collaboration



Physical, Practical & Technical



Digital Literacy

## Qualifications and Knowledge

Qualifications act as a gateway for pupils to progress to the next phase of their education, training or employment.

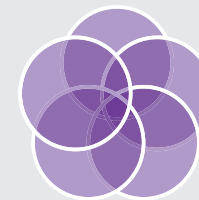
The specifications that define the qualifications we select for study at Key Stage 5 and Key Stage 4 have a bearing on the curriculum in Key Stage 3 as we ensure pupils have the foundations of knowledge and understanding required to engage with, and pursue, their learning to whatever level they may wish.

We aim to construct a curriculum model that allows all pupils to fulfil their potential with a broad range of options and pathways and the following key components.

Allows *all* pupils to progress and achieve

Broad and balanced

Ambitious for all pupils



Supports access to FE, HE, apprenticeships and jobs

Underpins social mobility

## Qualities

The qualities valued by employers, and those we believe to be important in forming effective learners and citizens, have much in common. Developing these qualities therefore supports progress, improves employability and reinforces fundamental aspects of good citizenship and Modern British Values. The qualities that we aim to develop throughout our curriculum are encompassed in our 'BUILD' programme:





## The Academy Curriculum – Implementation

Academic and practical elements of the curriculum are delivered in lessons, while PSHE is delivered through a tutor-time programme each morning and 'drop-down' days throughout the year.

We have been awarded the Careers Mark in recognition of the fact that we meet the Gatsby benchmarks for Careers and Employability Education.

We provide specialist support and provision for students with English as an Additional Language and with Special Educational Needs or Disabilities.

We have a literacy pathway that provides catch-up support with reading and writing, and run numeracy interventions to support those behind in mathematics.

We enhance our curriculum with numerous trips, guest speakers and a vast array of extra-curricular opportunities. Pupils in Year 10 and Year 12 are supported to access work experience.



The Mark of Quality  
for Careers Education  
and Guidance



## Extra Curricular Activities

### *Clubs, Societies and Teams*

There are many clubs and out of lesson activities in the Academy which are popular amongst pupils and enjoyed by staff. These include sporting activities such as football, gymnastics, netball, athletics, dodgeball, table tennis, basketball, rounders and cricket.

State of the art resources are available to support pupils' learning and research. We run homework clubs and our ICT rooms and Learning Resource Centre are available at lunchtime and after-school for supervised pupil use.

For those pupils keen on practical activities, the Art club proves popular and our performing arts opportunities are extensive. There is an academy choir, a Glee club, a drama club, dance clubs and a samba band. Pupils also have the opportunity to have lessons in an array of different musical instruments, as well as taking part in our annual musical.

We have a debating society, a board games club, a film club and a creative writing club. We also run annual baking and cooking competitions.

Many activities take place during the course of the year involving visits to concerts and theatres in support of English, Drama and Music courses and other outdoor education and overseas visits in support of History, Geography and Modern Language courses.

## Sporting Aims and Provision

The Academy offers as wide a range of physical activities as resources and time allows.

- The Academy ensures continuity and progression across and within the key stages so that all pupils can develop a knowledge and understanding of the physical education programme.
- All pupils are provided with information which allows them to gain access to club and community facilities during their leisure time whilst still at school and when they leave full time education.
- All pupils are encouraged to have an understanding of the need for a healthy and active lifestyle and a knowledge of the necessity of achieving and maintaining fitness.
- All pupils have access to competitive team sports.

Each week all pupils in compulsory education receive formal curriculum time for individual and team sports.

The sports covered include Netball, Softball, Table Tennis, Athletics, Volleyball, Dance, Basketball, Hockey, Soccer, Rounders, Cricket, Boxercise, Rowing, Trampolining, Gymnastics and Health Related Fitness. The Academy organises internal competitions and runs successful year teams which compete against other schools in a range of games.

In addition to this, we offer the Sports Leadership Level 1 Award in Key Stage 4. This allows pupils to understand the different types of communication; it develops their teamwork, patience and confidence whilst learning how to lead others in sporting activities. In Key Stage 3, we offer the opportunity to become a sports leader through our 'This Girl Can' leadership programme whereby pupils learn the basics and the fundamentals of leadership as a progression into Key Stage 4.



# Pastoral Care

We are a relatively small Academy and can therefore ensure that each individual pupil is supported with an efficient and caring system of pastoral care.

Each year group is divided into a number of different tutor groups. Each of these groups is in the charge of a Form Tutor, who plays a major role in supporting the academic progress and in providing pastoral care for each child in the group.

Form Tutors will build an extensive knowledge of each pupil in their group and are the first port-of-call for parents/carers should any problems or questions arise involving their child.

The Form Tutors are led by Heads of Year, whose responsibility is to co-ordinate and support the work of form tutors and to over-see the academic and social progress of the year as a whole.

We seek to maintain pastoral relationships with Form Tutors and Heads of Year. Whenever possible, therefore, pastoral staff remain with the same groups and cohorts as they progress through each Year group of the school.

## Lunchtimes

Pupils in years 7 to 11 will be expected to stay on the Academy site at lunchtime to ensure they are safe and have access to a healthy and nutritious meal from the Academy cafeteria.



## Safeguarding

The Nottingham Girls' Academy and the GAT take their responsibilities to safeguard the welfare of children, young people and adults very seriously and all staff, no matter what their role, will be committed to the policies and procedures to ensure all individuals are kept safe, free from harm and have their needs and welfare promoted at all times. This includes the welfare of colleagues and those who have any role to play in the life of the Academy.

The full Safeguarding Policy is available on our website and from the Academy office.

## Bullying

We deal with bullying immediately and we operate a zero tolerance of it. There is no legal definition of bullying, but we have adopted Bullying UK's definition:

***"Bullying is repeated behaviour which is intended to hurt someone either emotionally or physically."***

We are also clear that bullying is not:

- One-off occasions of being left out, people not getting along, meanness or nastiness.
- A random act that made you scared or hurt.
- Falling out, arguing or fighting with people, when both sides are to blame.

Even though these are not bullying, these are still not acceptable behaviour and will still be dealt with.



## Supporting pupils with Special Educational Needs and Disabilities (SEND)

The Academy's SEND team support pupils who are experiencing barriers to learning – whether these be learning, social, emotional or physical barriers.

With inclusivity at the heart of what we do, we are able to meet most pupil's needs through good communication and quality first teaching in our classrooms.

For those pupils who require additional support, this may be in the form of one-to-one withdrawal work, small group work or in-class support.

Pupils who require further support to develop their reading have additional Literacy lessons instead of studying Spanish. Reading is developed through a programme based on inference skills, vocabulary building and Guided Reading.

For pupils with general English Language difficulties, or who speak English as an Additional Language, the Academy has a specialist who support these pupils in all years.

# Behaviour

Pupils respond positively to routine and predictable, reliable, consistent patterns. Teachers will ensure that students know it is the priority to maintain the pace of your lesson for the benefit of all students.

## **BUILD Points**

In all classrooms we aim for praise to outweigh consequences. When pupils demonstrate that they are developing any one of the qualities within our BUILD programme, this is recognised by awarding a 'BUILD point'.

Praise and recognition are vital in helping us raise our pupils' self-esteem and confidence. Rewarding pupils when they meet significant milestones in the number of BUILD points awarded helps encourage positive behaviours and create the safe, kind, nurturing and inclusive environment we value.

Rewards and recognition of pupils' accomplishments are offered in a variety of ways including verbal praise, postcards and letters home, awards and certificates and events and trips.

## **Managing Negative Behaviour in the Classroom - Negative Behaviour Points**

If a pupil fails to meet expectations in the classroom, a range of strategies and sanctions are available to staff with which to reinforce those expectations. This may result in negative BUILD points being issued and the application of a sanction such as a detention, during which a restorative conversation will take place.

## **Detentions and Restorative Conversations**

These are intended to allow the pupil and the member of staff to have a reflective conversation so that they can repair and resolve the issue - helping both parties to move forward – or to catch up with missed learning time.

## **Persistent or Serious Negative Behaviour**

For more serious behaviour concerns or persistent failure to meet our expectations we will contact parents/carers and consider other strategies such as faculty or pastoral report, removal from mainstream lessons for a fixed period or exclusion from the Academy for a fixed period.

## **ClassCharts**

We record positive and negative behaviour on a piece of software called ClassCharts. Parents/carers are able to access their daughter's records in real-time' via a free app that they can download onto their smartphones.



# Uniform for pupils in years 7, 8 and 9



We have strict guidelines on school dress and all pupils are expected to present themselves smartly and to take pride in wearing the full uniform. The Principal and Academy staff will constantly check that the uniform is being worn properly.

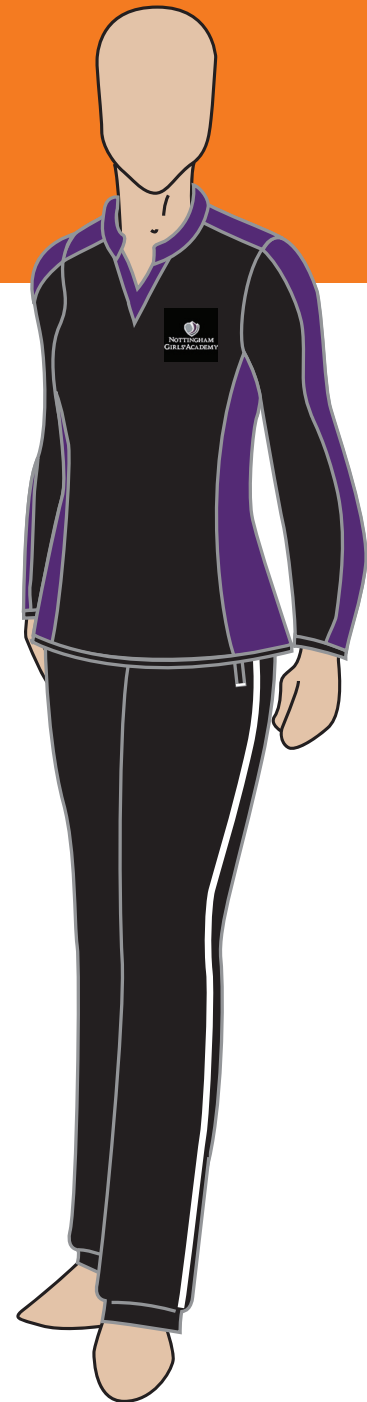
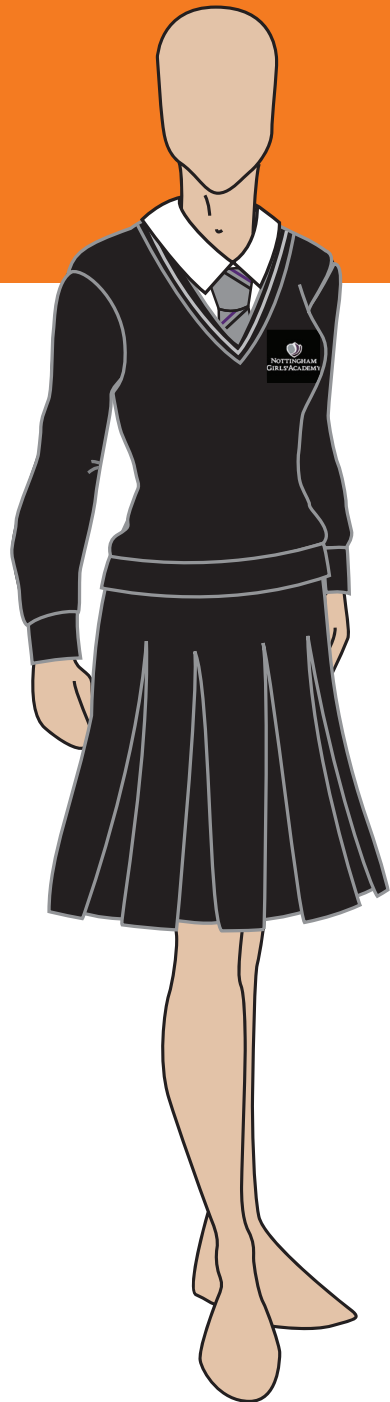
Our requirements:

- Sensible low-heeled black shoes (not boots or trainers; canvas shoes cannot be worn)
- Plain white school shirt suitable for a tie (not polo shirts)
- Academy tie (properly knotted and in place)
- Black trousers or skirt (jeans, cords, 'hipster' or tight fitting trousers are not allowed, skirts must be no shorter than knee length).
- Academy V-necked pullover in purple (black for years 10 and 11), with the Academy logo
- Black or grey socks with trousers, white socks or neutral or black tights with skirts.
- A warm coat (not denim or combat jacket) for travelling to and from the Academy
- A suitable bag for carrying books and equipment

Some pupils may wish to wear a Salwar Kameez in Academy purple. The Kameez must be at least knee length.

## PE Kit

- Black track suit bottoms with white stripe or Academy shorts.
- Black short-sleeved sports polo shirt with purple panels and Academy logo. This item can be fitted or a unisex fit.
- Black long-sleeved reversible sports shirt with purple panels and the Academy logo.
- Suitable trainers or other PE footwear.



# Admissions to the Academy

1. Pupils are admitted at the start of, and during, two main stages:
  - secondary year 7 (age 11)
  - secondary post-16 (age 16)
2. Admission numbers:
  - a) 162 full time places - year 7
  - b) 150 full time places - post 16 (including all year 11 pupils at the Academy who have the entry requirements and choose to stay on for their post-16 education)

## To apply for a place at the Nottingham Girls' Academy

1. For admission to year 7, in the year preceding admission, parents should apply on-line or on paper using the Nottingham City Local Authority Schools Admissions process.

For admission in September 2019, these forms can be accessed on-line from 6 September 2019 and all forms should be returned to the Nottingham City Local Authority by **midday 31 October 2019** for secondary year 7.

2. For all other admissions, please contact the Academy office or complete the Admissions Application form on our 'Admissions' page of the website.
3. For admissions to Post-16 please contact the Academy office on 0115 748 3410.



# The Organisation of the Academy Day for Pupils

YEARS 7 to 13	
5 Minute warning bell	8.40am
Registration / Assembly	8.45 – 9.00 am
Period 1	9.00 – 10.00 am
Period 2	10.00 – 11.00 am
<b>MORNING BREAK</b>	11.00 – 11.15 am
Period 3	11.15 – 12.15 am
<b>LUNCH</b>	12.15 – 1.00 pm
Period 4	1.00 – 2.00 pm
Period 5	2.00 – 3.00pm
Academy Ends	3.00 pm



# Academy Calendar 2020/2021

August 2020						September 2020					October 2020							
M		3	10	17	24	31	M		7	14	21	28	M	5	12	19	26	
T		4	11	18	25		T	1	8	15	22	29	T	6	13	20	27	
W		5	12	19	26		W	2	9	16	23	30	W	7	14	21	28	
T		6	13	20	27		T	3	10	17	24		T	1	8	15	22	29
F		7	14	21	28		F	4	11	18	25		F	2	9	16	23	30
S	1	8	15	22	29		S	5	12	19	26		S	3	10	17	24	31
S	2	9	16	23	30		S	6	13	20	27		S	4	11	18	25	

November 2020						December 2020					January 2021								
M		2	9	16	23	30	M		7	14	16	21	28	M	4	11	18	25	
T		3	10	17	24		T	1	8	15	17	22	29	T	5	12	19	26	
W		4	11	18	25		W	2	9	16	18	23	30	W	6	13	20	27	
T		5	12	19	26		T	3	10	17	19	24	31	T	7	14	21	28	
F		6	13	20	27		F	4	11	18	20	25		F	1	8	15	22	29
S		7	14	21	28		S	5	12	19	21	26		S	2	9	16	23	30
S	1	8	15	22	29		S	6	13	20	22	27		S	3	10	17	24	31

February 2021						March 2021					April 2021								
M		1	8	15	22		M		1	8	15	22	29	M		5	12	19	26
T		2	9	16	23		T		2	9	16	23	30	T		6	13	20	27
W		3	10	17	24		W		3	10	17	24	31	W		7	14	21	28
T		4	11	18	25		T		4	11	18	25		T	1	8	15	22	29
F		5	12	19	26		F		5	12	19	26		F	2	9	16	23	30
S		6	13	20	27		S		6	13	20	27		S	3	10	17	24	
S		7	14	21	28		S		7	14	21	28		S	4	11	18	25	

May 2021						June 2021					July 2021								
M		3	10	17	24	31	M		7	14	21	28	M	5	12	19	26		
T		4	11	18	25		T		1	8	15	22	29	T	6	13	20	27	
W		5	12	19	26		W		2	9	16	23	30	W	7	14	21	28	
T		6	13	20	27		T		3	10	17	24		T	1	8	15	22	29
F		7	14	21	28		F		4	11	18	25		F	2	9	16	23	30
S	1	8	15	22	29		S		5	12	19	26		S	3	10	17	24	31
S	2	9	16	23	30		S		6	13	20	27		S	4	11	18	25	



- School Holidays
- Bank Holidays
- Staff Training Days



# The Nottingham Girls' Academy Advisory Council

Each Academy within the Greenwood Academies Trust has its own Academy Advisory Council (AAC) that works closely with each Principal.

The AAC is a small group and has both staff, parent and local community representation. It is not, however, the same as a traditional governing body as it has no legal responsibilities. These responsibilities are held by the GAT Trust Board.

Each AAC meets formally at least termly and AAC members are encouraged to play an active part in the day-to-day life of the Academy.

This Council has three key roles in terms of the development and success of the Nottingham Girls' Academy:

1. To advise and act as a critical friend to the Principal of the Academy and to advise the Trust Board about local issues they need to consider that affect the Academy.
2. To represent the interests of the Academy community in the running of the Academy and to represent the Academy in its community.
3. To provide support to the Principal in undertaking appropriate day-to-day procedures that are essential to the life of the Academy, such as disciplinary and complaints procedures.

The Council can be contacted via the Clerk to the Council on [admin@nottinghamgirlsacademy.org](mailto:admin@nottinghamgirlsacademy.org) or on 0115 748 3410.

Membership of the Council can be found on the Academy website [www.nottinghamgirlsacademy.org](http://www.nottinghamgirlsacademy.org)





# Working with Others

*Partnerships that make a difference*



GREENWOOD  
ACADEMIES TRUST



NOTTINGHAM  
GIRLS' ACADEMY

## Links with Business

A particular strength of the Greenwood Academies Trust Academies are the links they have with local and national businesses. The Nottingham Girls' Academy continually develops these extensive links in and around Nottingham.

The Nottingham Girls' Academy is committed to working with other organisations to realise its vision to provide opportunities for pupils to become involved in a range of work related enterprises. We are determined to provide opportunities for our pupils to broaden their horizons both nationally and internationally.

## Links with partners

Partnerships can make a difference in the 14-19 curriculum and the Academy will work with higher and further education, as well as other schools and organisations in order to maximise pupils' choices for the future. Key partners include:



# Contact us:



**GREENWOOD  
ACADEMIES TRUST**

## **Chief Executive**

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**NOTTINGHAM  
GIRLS' ACADEMY**

## **Principal**

Mr D Tungate

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Follow @NottmGirlsAcad

*Please note that during school holidays you can still contact the Academy by email on: [admin@nottinghamgirlsacademy.org](mailto:admin@nottinghamgirlsacademy.org)*



*Strive. Improve. Enjoy.*